



Run – Hide – Fight

Your Response to an Active Shooter/ Violent Person Incident

City of Santa Fe Office of Emergency Management

Good practices for coping with an active shooter/violent person situation:

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- If you are in a hallway, get into a room and secure the door
- **As a last resort**, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.

**CALL 911
WHEN IT IS SAFE TO DO SO!**

Run

If there is an accessible escape path, attempt to evacuate the premises. Be sure to:

- Have an escape route and plan in mind
- Evacuate regardless of whether others agree to follow
- Leave your belongings behind
- Help others escape, if possible
- Prevent individuals from entering an area where the active shooter may be
- Keep your hands visible
- Follow the instructions of any police officers
- Do not attempt to move wounded people
- Call 911 when you are safe

Hide

If evacuation is not possible, find a place to hide where the active shooter or violent person is less likely to find you.

Your hiding place should:

- Be out of the active shooter's view
- Provide protection if shots are fired in your direction
- (i.e., an office with a closed and locked door)
- Not trap you or restrict your options for movement
- Lock the door, stay quiet
- Blockade the door with heavy furniture
- Dial 911, if possible, to alert police to the active shooter's location
- If you cannot speak, leave the line open and allow the dispatcher to listen
- Silence your cell phone
- Turn off any source of noise (i.e., radios, televisions)
- Hide behind large items (i.e., cabinets, desks)

Fight

As a last resort, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- Committing to your actions

When Police Arrive:

- Remain calm, and follow officers' instructions
- Put down any items in your hands
- Immediately raise hands and keep hand visible at all times
- Avoid making quick movements toward officers such as attempting to hold on to them for safety